

# BIHAR VIKAS MISSION

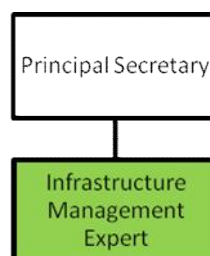
## Job Description



### 1. General Information

<b>Position Title:</b>	<b>Infrastructure Management Expert</b>
<b>Reports to:</b>	<b>Principal Secretary – Co-operative Department</b>
<b>Department:</b>	<b>Bihar Vikas Mission</b>
<b>Job Code:</b>	

### 2. Organization Chart



### 3. Key Accountabilities

#### Strategizing and Expert Advisory

- Provide strategic support to the Department to formulate plan to introduce demand driven and felt need based technological interventions in the State in post-harvest storage and inventory to enhance the performance of the co-operatives
- Assist the Department in adopting suitable technological measures in areas of post-harvest handling, preservation, processing, storage, transport, distribution and marketing etc.
- Provide guidance and support to the Department in selecting a general area for warehouse location using the location analysis technique
- Provide strategic technical inputs to the Department in matters related to identification of storage and layout, design criteria, handling technology, material handling, storage plan etc. to increase the degree of attainable handling efficiency
- Provide suggestions in matters of location, functional and operational characteristics of the warehouses based on factors such as cost, availability of services, cost of procurement and other relevant factors
- Carry out extensive research and development to identify suitable technological interventions for high yield products of Bihar such as rice, wheat, onion, potato, jute, *makhana*, tea etc.
- Liaise actively with allied Departments in the State such as Animal and Fisheries, Rural Development, Agriculture and others to bring about technical advancements in the sector
- Establish networks and liaisons with national and international organizations, such as ADB, FICCI, IPCA, NABRD, Food and Agriculture Organization, ICAR, IARI (Pusa), Defence Research and Development Organization (DRDO), Defence Agricultural Research Laboratories (DARLs) Central Bank of India for as Knowledge Partners, Technology Partners and potential funding agencies

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### Continuous Improvement

- Identify opportunities for continuous improvement of systems, processes and practices taking into account international and national best practices, in order to facilitate cost optimization and productivity improvement

### Policies, Systems, Processes & Procedures

- Recommend improvements to functional procedures and follow all relevant departmental policies, processes, standard operating procedures and instructions so that work is carried out in a controlled and consistent manner

### Related Assignments

- Perform other related duties or assignments as and when required

## 4. Qualifications and Experience

### Minimum

- PG Diploma or Master's degree or higher (full time) in Agricultural Sciences / Food Technology / Agro Processing / Logistics / Management / Business Administration / Supply Chain
- Minimum 10 years of post-qualification experience in agriculture sector and / or cooperative sector

### Preferred

- Less than **65** years of age as on 1st January 2020
- Experience in identifying and implementing technological measures and enhancements in areas of post-harvest handling, storage, distribution and marketing etc.
- Proven track record of working with state / central government / bilateral / multilateral organizations (such as UNDP, WHO, NABARD, IFFCO, KRIBHCO, FCI, SFC, NDDDB etc.) on programs of similar nature and size
- Certificates / Diploma / Courses in relevant areas will add weight to the candidature
- Honors / Awards in relevant area will be an added advantage.

## 5. Knowledge and Other Skills

- Experience of working with organisations that provide end to end solutions (right from field to market) to farmers in Soil Technology, Horticulture, Self-sustainable & Need-based Farming and Organic Farming and other related fields
- Excellent knowledge of customs & central excise and logistics procedures, MIS & system safety
- Strong understanding of procurement, in-bound and outbound logistics, storage, accounting, inventory control, quality control, warehouse management, transportation and product delivery
- Awareness about relevant national organisations and institutes such as IFFCO, KRIBHCO, NDDDB, BIRD-Lucknow, NABARD, NIAM, MANAGE, etc. and international organizations such as ICA, ILO, NICD etc.
- Demonstrated ability to work in a multi-disciplinary environment and to establish harmonious and effective working relationships with governmental, non-governmental and civil society organizations
- Fluency in written and spoken English and Hindi