

Marking Summary- Planning & Budgeting Expert					
S. No.	Criteria	Supporting Documents Required	Max Marks	Applicant's Credentials	Marks Awarded
Preferred Qualification and Experience					
1	Total post-qualification Experience in financial management/planning and budgeting of different schemes/plan at state or central level:-: Max 35 marks 5 marks for each additional completed year (over 10 years minimum exp) OR For eligible Indian/State Administrative Service applicants - Max 35 marks 5 marks for each additional completed year (over 3 years of minimum experience in financial management domain)	Relevant documents clearly establishing Work experience start and end dates.	35		
2	Experience in preparation of State / Department budget and / or annual / five year plan- Max 45 marks 5 marks for every completed year of such experience	Relevant documents establishing Work experience in the domain clearly establishing start and end dates.	45		
3	Experience in budgeting / expenditure monitoring of schemes / programmes in compliance with FRBMA / other guidelines at Planning Commission / State / Central government / bilateral / multilateral organizations and/or programs (such as World Bank, DFID, UNDP, ADB etc.) - 10 marks	Relevant documents establishing Work experience in the domain clearly establishing start and end dates in such organization.	10		
5	Certificates / Courses in relevant areas - Max 5 marks	Relevant Certificates / Courses documents	5		
6	Honors / Awards in relevant area - Max 5 marks	Relevant documents regarding Honors / Awards conferred to the Applicant	5		
Total Marks on Preferred Qualification and Experience			100		
A	Weighted marks on Preferred Qualification and Experience (@40%)		40		
Cut-off Marks @60% of weighted Marks on Preferred Qualification and Experience			24		
Key Accountabilities					
S. No.	Marking Parameter	Supporting Documents Required	Max Marks		Marks Awarded
1	Design a strategic plan and roadmap for planning, budgeting and monitoring of expenditure for the Department and concerned units in conjunction with relevant stakeholders in the Department (Principal Secretary, Secretaries etc.) and related functionaries.	Supporting documents to establish candidates experience - strategic plan / roadmap in related work Domain	15		
	Provide required guidance and support in formulation and preparation of State and Department budget and annual plan,long-term plans (five year plans etc.) including coordination with concerned functionaries.	Brief Description supporting applicant's suitability for the position.	10 Only if Supported with document(s)		
2	Identify opportunities for continuous improvement of systems, processes and practices taking into account international and national best practices, in order to facilitate cost optimization and productivity improvement	Published research work / articles in journals / websites in relevant domain	25		
3	Establish and / or build partnerships with important and relevant national level bodies and organizations like NITI Aayog, National Development Council, Ministry of Finance, and other leading development economics and policy organisation and manage liaising with them, as directed by Department Liaise with relevant officials in the concerned Department to develop ideas and plans to address other Departmental priorities related to budgeting, planning and monitoring and undertake strategic and operational planning exercises	Documents establishing applicant's engagement with such organisations such as Authorisation letter / Office Order / Appreciation letter / Engagement Letter / co-author of reports / participation in meeting / seminars by such agencies etc.	25		
4	Design capacity building programmes /sessions, Provide guidance and support to the Department / team in relevant domain	Supporting document(s) to establish candidates experience in capacity development in relevant domain.	25		
Total Marks on Key Accountabilities			100		
B	Weighted marks on Key Accountabilities (@60%)		60		
Cut-off Marks @60% of Weighted marks on Key Accountabilities			36		
Grand Total of Weighted Marks (A + B)					